TOP 10 SIGNS YOUR ORGANIZATION MIGHT BE HOARDING DATA...

10. There is a dusty box overflowing with old laptop hard drives on a shelf in your IT closet.

9. You are about to retire and just found your college thesis on a floppy disk in the back of your drawer.

8. You get push back for trying to delete that record whose membership lapsed a decade ago, has no email address or phone number but a Director is convinced will be back "any month now."

7. You find a spreadsheet on the network used to keep track of all the other important spreadsheets on the network.

6. Your data retention policy includes the phrase "never delete!"

5. The last time you cleaned out your email inbox someone named Bush was President.

4. Your retired database server is being used to prop open the door to your IT closet.

3. Reviewing the list of staff folders on the network you discover half of them are for former employees that left the organization… in the 1900's!

2. There are more post-it notes on monitors in the office than there are records in your database.

1. You have 17 copies of the same file – all with some variation of the word "final" in the file name.

501 WORKS